

Corrugated Board Sp. z o.o.

ul. Kopalniana 13

59-100 Polkowice

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www.corrugateboard.pl

Corrugatedboard
TEKTURA I OPAKOWANIA

NIP 691-249-81-80

REGON 021888905

KRS 0000430001

General terms and conditions.

Corrugated Board Sp. z o.o. (hereinafter referred to as the supplier or manufacturer) is a corrugated board producer based in Polkowice. The place of performance of the contract is the supplier's seat in Polkowice, ul. Kopalniana 13, 59-100 Polkowice.

The following commercial terms and conditions apply to all contractors cooperating with Corrugated Board Sp. z o.o.

1. Offers

Offers present the sheets formats, the size of which are considered respectively:

LENGHT x WIDTH

and rolls in which the values are considered respectively:

WIDHT x WINDING

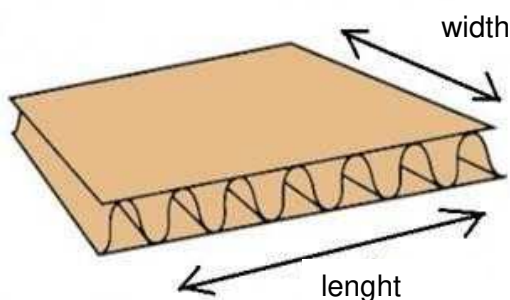
Prices quoted in the offers are net prices.

Trade offers are valid for 30 days from the date it is provided.

2. Placing orders

Orders can be placed in writing via e-mail, fax or mail.

Orders for 3 and 5-layer sheets are accepted in the length x width format, as shown in the drawing:



In the case of longer cooperation, it is possible to place an order by phone, but it must be confirmed in writing by an employee of the sales department. No response is considered as placing the order in the form confirmed by an employee of the sales department.

3. Order processing

Order processing is performed accordingly:

- Double-layer cardboard – 7 working days from the date of acceptance
- Three-layer cardboard – 10 working days from the day of acceptance

When purchasing cardboard with prepayment conditions, the order is processed accordingly:

- Double-layer cardboard – 7 working days from the date of booking the amount on manufacturer's account
- Three-layer cardboard – 10 working days from the date of booking the amount on manufacturer's account

The given dates are the average processing times, which may change in the event of force majeure and unforeseen obstacles arising after the conclusion of the contract, for which Corrugated Board Sp. z o.o. is not responsible (e.g. interruptions in production, obstacles in road traffic or breaking the contract by the carrier).

4. Transport

The minimum order quantity we deliver to the customer is 5000m² or 8 pallets of 3-layer cardboard. In case of smaller quantities own pick up is possible, from a manufacturing plant located in Polkowice, at Kopalniana 13 Street, or courier delivery at the customer's expense.

The goods are delivered to the headquarters of the company placing the order, unless the contract clearly indicated another place of delivery.

5. Delivery date

The delivery date is set for a given **week** of the year, the day date is only indicative and also indicates in which week of the year the goods will be delivered

6. Payment

Payment is made within the time period agreed between the Customer and the sales department employee. The change of the payment date must be confirmed in writing. Oral agreements are not the basis for the subsequent payment for the goods.

In the case of late payments, Corrugated Board Sp. z o.o. has the right to charge the Buyer any recovery costs resulting from the debt collection activities undertaken (including telephone prompts, letters) and from the transfer of the case to a specialized debt collection company.

In case of late payment we reserve the right to suspend the shipment of the next order until the debt is paid.

Payment is made to the account indicated on the VAT invoice sent to the customer / recipient in original or by e-mail from the following address: faktury@alken.pl

Payment term is defined in the VAT invoice.

Corrections of VAT invoices are made after the complaint is filed.

7. Complaints

In the event of a defect caused by transport, quality or quantity of goods delivered by Corrugated Board Sp. z o.o., the Buyer has the right to file a complaint.

The fact of the complaint should be notified by Commercial Department of Corrugated Board Sp. z o.o.

The complaint along with the collected documentation should be delivered to Corrugated Board Sp. z o.o. in Polkowice, handing over it in person, by post, e-mail or fax.

Telephone notifications about the complaint are treated only as preliminary information and do not initiate the complaint process.

Transportation complaints

The transport of goods is covered by insurance until the truck with the goods arrive at the recipient's warehouse. The goods are unloaded by the recipient, at his risk and responsibility.

The goods must be carefully checked (in terms of quantitative and qualitative compliance) by the recipient at the time of unloading from the truck. In the event of quantitative shortages or non-compliance with the order, an annotation is required on the bill of lading (or other delivery document). Such an endorsement must also be certified by the carrier. Complaints will not be considered without the driver's signature on the consignment note.

In case of a transport defect in the delivery (damage to goods during transport), a note must be added on the consignment note (or other delivery document), in the presence of the driver and with his signature. In case of damage to the delivered goods, , it is also necessary to take photographs of the goods.

In order to file a complaint, the following documentation should be collected and sent to the supplier:

- consignment note (or any other delivery document) with annotation of defects or shortages;
- photos of damaged goods;
- the quantity of the missing goods and the method of finding the shortage;
- in the case of partial damage - the quantity of kilograms discarded from the pallet or roll

In case of damage of the pallets, proceed as in the case of damage of the goods.

Without the above data, transport or quantity complaints will not be considered.

Complaints - quality of goods

By placing an order, the recipient declares that he has full knowledge of the quality and method of cardboard delivery (e.g. format, wave direction, packing method). These data should be included in the order. Without such information on the order placed, the Recipient has no grounds to file a complaint.

W przypadku wady widocznej (zamoczenie lub zabrudzenie tektury, kołyski, złego wymiaru lub ilości) reklamacje należy zgłaszać natychmiast podczas odbioru towar. W przypadku wystąpienia wady ukrytej Klient ma prawo do złożenia reklamacji w terminie do 7 dni roboczych od daty dostawy. Po upływie tego terminu reklamacje nie będą uwzględniane.

What should be included in the complaint protocol:

- description of the subject of the complaint and its consequences;
- name, weight and quantity of the complaint of goods;
- photos of damaged goods
- expectations of the recipient.

Complaints will be resolved up to 7 working days from the submission of a complete set of complaint documents.

Cardboard with a revealed defect cannot be sent for processing without the consent of the supplier or the producer.

In the case of defects not mentioned above or any doubts, please contact the Sales Department of Corrugated Board Sp. z o.o.

The cardboard submitted for the complaint remains in place where the defect was discovered, pending complaint resolving, at the buyer / recipient's expense.

8. Packaging and pallets flow

If not specified otherwise in the offer, the pallets are invoiced as a separate item on the VAT invoice. All goods are packed on non-returnable disposable pallets. It is possible to pack goods on EURO pallets at the customer's request after prior agreement on the terms of use of EURO pallets.

Corrugated cardboard in rolls is delivered to the customer in bulk. It is possible to pack the rolls on pallets or in stretch foil at the customer's request after prior arrangement of the packaging method with an employee of the sales department.

Corrugated Board Sp. z o.o. does not run and does not accept industrial pallets as returnable pallet, on which products purchased from Corrugated Board Sp. z o.o. are delivered.

Information on corrugated board produced by Corruagetd Board Sp. z o.o.

PARAMETER CARD

Double-layer cardboard:

- Weight: Cardboard weight can vary by +/- 5%
- Winding: The number of meters in a roll may vary by +/- 3%
- Humidity: varies between 6-10%

Paper color: Grayscale / Bronze

3-layer cardboard:

- Weight: Cardboard weight can vary by +/- 5%
- Humidity: varies between 6-10%
- Paper color: Grayscale / Bronze
- Quantity: may vary by +/- 3%

9. SUMMARY

1. The language of this contract is Polish. If the contract was drawn up in the Polish version and in another language, in the event of any discrepancies between the Polish version and the version prepared in another language, the Polish version is binding.

2. In matters not covered by these commercial terms, the provisions of the Civil Code and other provisions of Polish law shall apply accordingly.

3. The parties submit property rights cases arising or likely to arise from this legal relationship to the jurisdiction of Polish courts. The court having jurisdiction to hear the cases is the court of the supplier's seat.

4. The customer placing the order accepts the general terms and conditions of the supplier.

10. Consent to the processing of personal data - RODO

Placing an order by the Customer is tantamount to consent to the storage and processing by Corrugated Board Sp. z o.o. based in Polkowice, the personal data contained in the order, in accordance with the applicable provisions of the Act of August 29, 1997 on the protection of personal data (Journal of Laws No 133 p.883 with changes).

According to Art. 6 sec. 1 lit. f RODO, we would like to inform you that your personal data provided to us via our website / contact form or otherwise (providing a business card, sending an e-mail, telephone contact), are collected, processed and stored in order to correspond with you and the purpose for which they were made available to us. Personal data may be disclosed to employees or associates of the Company, as well as entities providing support to the Company on the basis of commissioned services and in accordance with the entrustment agreements concluded. We also inform you that your personal data will not be processed in an automated manner and will not be profiled. You have the right to access your data, the right to rectify it, delete it, limit its processing, the right to transfer data or to object to its processing. Providing data is voluntary, but necessary to achieve the above purposes. Your data will be processed until the purpose for which it was collected ceases to exist. Personal Data Administrator: Corrugated Board Sp. z o.o., ul. Kopalniana 13, 59-100 Polkowice, e-mail: joszkowska@alken.pl.

These business terms and conditions enter into force on March 1, 2014. The RODO terms have been extended on May 25, 2018.

BANK ACCOUNTS

The bank accounts of CORRUGATED BOARD Sp. z o.o. for the day of 01/01/2020

BNP PARIBAS BANK POLSKA S.A.

PL 79 1750 1279 0000 0000 2361 3735 – PLN

PL 35 1750 1279 0000 0000 2361 3751 – EUR

PL 60 1750 1279 0000 0000 2361 3786 – USD